**REEMBOLSO**

**Instruções**

1. O prazo mínimo para o reembolso é de 10 dias.
2. Deve ser anexado ao recibo de reembolso o pedido de referência que se aplica a solicitação (compra de material, passagem, hospedagem, alimentação, ou outro aplicável), com a respectiva nota fiscal e comprovante de pagamento / quitação (recibo, boleto).
3. Reembolso de bens / materiais permanentes só serão autorizados mediante consulta prévia a Diretoria da FAPE.

Lorena/SP, Clique aqui para inserir uma data.

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| INFORMAÇÕES DO PROJETO |

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| **COORDENADOR DO PROJETO** |
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| **NOME DO PROJETO** |
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| **DEPARTAMENTO** |
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| **TELEFONE** | **E-MAIL** |
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Solicito providências com vistas ao reembolso de despesas conforme dados abaixo:

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| JUSTIFICATIVA  |

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| **JUSTIFICATIVA DO REEMBOLSO** |
|  |
| **VALOR DO REEMBOLSO** |
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| DADOS DO BENEFICIÁRIO |

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| **NOME** |
|  |
| **CPF** | **RG** |
|  |  |
| **TELEFONE** | **E-MAIL** |
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| INFORMAÇÕES FINANCEIRAS |

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| **BANCO E NÚMERO DO BANCO** | **NÚMERO DA AGÊNCIA** |
|  |  |
|  | **TIPO DA CONTA** |
|  | [ ]  **Corrente** [ ]  **poupança** |

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Assinaturas:

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 Coordenador do Projeto Beneficiário

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 Autorizador - FAPE